



# Student Family Portal Tour

Some of the features are only functional when a teacher uses MyEd BC as a tool for their course.  
Note that teachers may be using alternative methods to communicate student learning.

1. **Log Off** button
2. Click to **Set Preferences**: e.g.
  - Default Locale
  - Primary email
  - Security question
  - Password
3. Click on the **Pages** top tab
4. **Course specific Pages**
5. **Announcements** from the Service Provider
6. **Recent Activity** for student Attendance and Grade information
7. **Published Reports** (e.g. Report Cards)
8. **To Do** agenda for course assignments should a teacher choose to make assignments visible in the Portal
9. **Group Resources** made available by the Service Provider

The screenshot shows the MyEducation BC interface for a user named Vancouver. The interface includes a top navigation bar with a 'Log Off' button (1) and a 'Pages' tab (3). Below the navigation bar are sections for 'Announcements', 'Welcome to MyEducation BC' (5), 'Recent Activity' (6) with search and filter options, 'Published Reports' (7) showing no reports, 'To Do' (8) with assignment lists for 'Overdue Online Assignments', 'Today', and 'Tomorrow', and 'Group Resources' (9).

- 10. Click on the **My Info** top tab
- 11. Click on the **My Details** side tab to see demographic, address, and photo information on record

The screenshot shows the Vancouver MyEducationBC portal. At the top, there is a navigation bar with tabs for Pages, My Info (highlighted with a red '10'), Academics, Calendar, and Locker. Below this is the 'My Record' section. On the left, a sidebar contains 'My Details' (highlighted with a red '11'), Current Schedule, Contacts, Attendance, and Requests. The 'My Details' section has buttons for Options, Reports, and Help, and a 'Cancel' button. Below these are tabs for Demographics, Addresses, and Photo. The Demographics tab is active, showing a form with fields for Legal first name, Legal middle name, Legal last name, Suffix, Pupil #, Personal Education Number, Homeroom, Locker, School > Name, Next School > Name, Year of graduation, Grade level, Parking Space, and License Plate #. A 'Cancel' button is at the bottom of the form. A 'Default Template' dropdown is visible on the right side of the 'My Details' section.

12. Click on the **Current Schedule** side tab to see the current student schedule

Vancouver

Pages My Info Academics Calendar Locker

### Current schedule

My Details Options Reports Help

**Current Schedule** 12 << List view

Details

Time T3

	D1 - Day 1	D2 - Day 2	D3 -	D4 -
1-Period 1				
2-Period 2				
3-Period 3				
4-Period 4				
5-OFF TT AM				
6-OFF TT LUNCH				
7-OFF TT PM				
8-OFF TT GENERAL				
9-OFF TT SPARE				
10-OFF TT SPARE 2				

13. Click on the **Contacts** side tab to see the contact information on record

Vancouver

Pages My Info Academics Calendar Locker

**Contacts**

My Details Options Reports Help Search on Priority 0 of 3 selected

Current Schedule

**Contacts** 13 Details

Attendance

Requests

Priority	Name	Address	Relationship
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			
<input type="checkbox"/>			

14. Click on the **Attendance** side tab to see daily attendance information (updated nightly)

Vancouver Log Off

Pages My Info Academics Calendar Locker

**Daily Attendance**

My Details Options Reports Help Search on Date 0 of 1 selected Current Year

Current Schedule

Contacts

**Attendance** 14 Details

Requests

Absences: ( unexcused)

Date	Code	Reason
<input type="checkbox"/>		

15. Click on the **Requests** side tab to see the course requests for next year

Vancouver Log Off

Pages My Info Academics Calendar Locker

**Requests**

My Details Options Reports Help Search on CrsNo

Current Schedule Entry mode not available

Contacts 0 of 0 selected Build Year

Attendance - Requests: 0 primary, 0 alternate - Scheduled: 0% - Credits: 0.0

SchoolCourse > CrsNo	SchoolCourse > Description	Alternate?
No matching records		

Requests 15

**Requests** Details

**Course Request Adjustments**

School Course > Number	School Course > Description	School Course > Department	School Course > Department
No matching records			

16. Click on the **Academics** top tab to see a summary of courses currently being taken

17. Click on a **Description** hyperlink to see details of a course

Vancouver Log Off

Pages My Info Academics 16 Calendar Locker

**Classes**

Details Options Reports Help Search on Term

Assignments 0 of 9 selected Current Year Current Term

Attendance

Description	Description	Course	Term	Teacher	Classrm	Term Performance	Abs	Tdy	Dsm
<a href="#">Description</a>									

- 18. **Class attendance summary**
- 19. **Category names** should the teacher use the MyEd Gradebook to maintain assessment records
- 20. **Percentage weight** of the categories should a teacher use category weighting for end term mark calculations
- 21. **Average of a category** if a teacher has made the assignments visible to the Portal
- 22. **Posted end term grade**

Vancouver Log Off

Pages My Info Academics Calendar Locker

Classes ::

Details Options Reports Help

Assignments

Attendance

Cancel Default Template

Teacher Classroom

**Attendance Summary** <sup>18</sup>

Type	Tri 1	Tri 2	Tri 3	Year
Absent				
Tardy				
Dismissed				

**Average Summary**

Category	Tri 1	Tri 2	Tri 3
Weight		20	
Avg		21	
Weight			
Avg			
Weight			
Avg			
Gradebook average	Posted		
<b>Posted grade</b>		22	

Cancel

- 23. Click on the **Assignments** side tab
- 24. **Assignment details** should a teacher choose to make the assignments visible on the Portal

Vancouver Log Off

Pages My Info Academics Calendar Locker

Classes ::

Details Options Reports Help Search on DateDue

Assignments <sup>23</sup> Details

Attendance

Category All

Grade Term Tri 3

0 of 0 selected All Records

AssignmentName	DateAsgn	DateDue	Score	Assignment feedback
No matching records				

<sup>24</sup>

- 25. Click on the **Attendance** side tab
- 26. **Class attendance details**

Vancouver [dropdown] Log Off

Pages My Info Academics **Calendar** Locker

Classes :: [input] [navigation icons]

Details [Options] [Reports] [Help] [Search on Date] [filters] [a-z] [print]

Assignments 0 of 0 selected [edit] All Records

**Attendance** 25 Details

Date	Code	Reason
No matching records		

- 27. Click on the **Calendar** top tab
- 28. Click on the **sub top tabs** to see different calendar views of **assignment dates** that the teacher has made visible to the Portal

Vancouver [dropdown] Log Off

Pages My Info Academics **Calendar** 27 Locker

[Options] [Reports] [Help] [My Resources] [print]

Day Week **Month** 28

[Previous] [Next] [This Month]

Sun	Mon	Tue	Wed	Thu	Fri	Sat
[Calendar grid with a yellow highlight]						

- 29. Click on the **Locker** top tab
- 30. Files that a student has uploaded to the **personal cloud storage space in the Portal**

The screenshot shows the Vancouver MyEducationBC portal interface. At the top, the user is logged in as 'Vancouver' with a 'Log Off' button. The navigation menu includes 'Pages', 'My Info', 'Academics', 'Calendar', and 'Locker' (which has a red notification badge with the number 29). Below the navigation, the 'Files' section is active. It features a 'Locker Details' sidebar, a toolbar with 'Options', 'Reports', and 'Help' buttons, and a search bar labeled 'Search on Directory'. Below the search bar, it indicates '0 of 0 selected' and 'All Records'. A table with columns 'Name', 'Filename', and 'File' is shown, containing a single row with a red notification badge (30) and the text 'No matching records'.